



STATE OF HAWAII
**CORRECTIONS POPULATION
MANAGEMENT COMMISSION**

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DATA MANAGEMENT GROUP (DMG)

Meeting Minutes
Thursday, September 20, 2001 10:00 A.M.
Department of Public Safety
Director's Conference Room

Present: Mr. Ron Hajime, Adult Probation Division, Circuit Court of the First Circuit
Mr. Sonny Lim, Adult Probation Division, Circuit Court of the First Circuit
Mr. Paul Perrone, Research & Statistics, Department of the Attorney General
Mrs. Janet Davidson-Coronado, Research & Statistics, Department of the Attorney General
Mr. Dennis Koyama, Telecommunication and Information Services Division, The Judiciary
Mr. Max Otani, Hawaii Paroling Authority
Ms. Winnie Jou, Hawaii Paroling Authority
Mr. John Maruyama, Hawaii Criminal Justice Data Center, Department of the Attorney General
Mr. Mike Mamitsuka, Management Information System, Department of Public Safety
Mr. Ken Hashi, Programming, Planning & Budgeting, Research & Statistics
Ms. Cheryl Rodrigues, Programming, Planning & Budgeting, Research & Statistics, Department of Public Safety
Ms. Martha Torney, Corrections Program Specialist, Department of Public Safety
Mr. Quoc Le, Sentencing Simulation Model Project
Mr. Joe Allen, Sentencing Simulation Model Project
Mrs. Tracy Burke, Sentencing Simulation Model Project

1. **Introduction:** This was the first meeting of the Data Management Group (DMG). All of the members listed above introduced themselves. Mr. Le and Mr. Allen provided information to the DMG members about the background of the Sentencing Simulation Model Project (SSMP). The following were mentioned: What is the Sentencing Simulation Modeling, how does the model

work, the project goals and objectives, various challenges to the project, and what to expect from the model.

2. **Purpose of Group:** Mr. Le and Mr. Allen informed the members what the purpose of the DMG is. They mentioned two (1) Data Centralization & Repository and (2) Research Activities. The following are other items that were discussed for the purpose of the DMG:
 - Data procurement (Model variable list)
 - Extraction protocol (monthly)
 - Data sharing
 - Collaboration Projects
 - Data uniformity (Measurement, terms, methods)
 - Project Goals
3. **Group Dynamics:** The composition and frequency of the group was discussed. All members were in agreement that the meeting will take place quarterly.
4. **Next meeting:** There was discussion about the time and place of the next meeting. DMG members mentioned that the next meeting should be in December in the Director's conference room at the Department of Public Safety. There was also discussion about the agenda for the next meeting. Winnie inquired if an agenda could be sent to all the DMG members before the next meeting, so they will be prepared as to what will be discussed.
5. **Closing of the meeting:** The meeting adjourned at 11:21 A.M.